

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

MAY 6, 2025

2:30 PM

- APPROVAL OF MINUTES April 8, 2025
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Emergency Management
 - Threat Assessment Team
 - Fire

- RESOLUTIONS
 - E15 Authorize Submission of Statewide Interop Comm. Grant
 - E17 Modify 2025 Budget and Transfer Funds

- PROCLAMATIONS -NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

April 8, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 8, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Jake Brown	Legislator
Marte Sauerbrey	Chair, Legislator
Barb Roberts	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator

Absent:

Sheriff Gary Howard	Sheriff's Office
William Ellis	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of March 4, 2025 minutes:

Legislator Brown made the motion, seconded by Legislator Roberts to approve the March 4, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- At 28% of Budget. On Track.

OLD BUSINESS:

- Training: Staff are attending Threat Assessment Management, Drug Treatment Court, Domestic Violence and Trauma & Self Care during March 2025.
- Staff are providing trainings; Two different counties came down to meet with Lisa Baker – Authority on the Financial side of Caseload Explorer. Jean Regis was trained to be a trainer in the Domestic Violence Assessment Tool we use; going to Saratoga next week to train their department.
- Atlas Onboarding Training for the whole department being held April 9, 2025.
- Juvenile Delinquency Services: One received for the month of March 2025.
- Three Youth currently in juvenile sex offender treatment.

- WWP: three orders.
- Postponed last high profile trial; no solid date.
- Electronic Monitoring: seven people being electronic monitored.
- Pre-Trial Release: 32 people are being supervised.
- Court Ordered Investigations: 48 active cases opened.
- Supervising: 175 people currently.
- Violations: 9 have violated.

NEW BUSINESS:

- Had a meeting with IT Director Jeremy Loveland – discussed getting cell phones for all Officers.
- Working on arming the department; non lethals. Continue to move that forward.
- Staff will be participating in the Drug Take Back event at the end of April.
- Quality Assurance Program in place within the department – reviewing files.
- Working with Threat Assessment Management & a Tioga County School District to manage a case.

PERSONNEL:

- One Vacant Probation Officer 1 position exists.
- One unfunded Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- Authorize Salary Above CSEA Base for Probation Officers

***Committee agreed to move this resolution forward*

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- Within Budget

OLD BUSINESS:

- Radio Project: Construction has begun at Hanson Farm in Richford; Nichols permitting has been resolved – will need to light that tower for the town; Microwave installer was on site at the end of March; Waiting for an update on Carmichael and Popple to bring them up to compliance; Began discussions on fleet mapping and talk-group committee has had a few meetings discussing channel layout; Frank Yoder has been brought on as a consultant April 7, 2025 to assist in the construction of the project.
- CAD Project: No changes.
- EMS: Spring EMT classes have been moving along – Finish up in May 2025.
- Emergency Management: Corinne got to go to the Newark Valley Elementary School and read to students during “Read Across America” week; Preparing for Open House on May 17, 2025 from 10-2; Focusing on closing existing Grants to wrap up some projects.

- Threat Assessment Team: Continuing to meet and hear cases; working to update their plan that is due June 1, 2025; Corinne assisted with a course in Ithaca, Tioga is hosting the TERC course with NYS DHSES DTPU in May 2025.
- Fire: New requirements for Fire Investigation Teams NFPA 1321 – looking in to the best way to move forward; As of April 1, 2025 Fire Investigation has had 17 Investigation (244 hours) – has been extremely busy; Corinne, Bob, Will & Dave attended the Fire Coordinator Conference - highlight on Tioga County.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- None.

PROCLAMATIONS:

- In Memory of Kenneth Franklin Easton

***Committee agreed to move these resolutions forward*

CORONER'S OFFICE – Bob Williams

FINANCIAL:

- None.

OLD BUSINESS:

- First Quarter 2025: Bob had 17 Cases; Ryan had 21, & John had 2.
- John Olsen has attended the Coroner 101 and the Conference, Bob went as well.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- None.

SHERIFF – Keith Flesher on behalf of Sheriff Gary Howard:

FINANCIAL:

- Revenues are \$43,193.48 which is 9% of the budget. Expenditures are at \$2,969,211.09 which is 31% of the budget. Inmate Boarders are \$22,354.00 which is 15% of the budget.

OLD BUSINESS:

- All Contracts have been finalized.
- Daily inmate population was 46.
- New LPR installed and deployed.

NEW BUSINESS:

- Jail Camera replacement project is still ongoing.
- VESTA NextGen 911 System: Planning phase.
- New Cameras and door monitors for the E911 dispatch center have been installed.
- Patrol garage door installation completed.

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Three Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
 - One Corrections Officers on Light Duty.
 - One on Military Deployment.
 - Road Patrol – Four Vacant Deputy positions.
 - One Deputy on Worker's Comp Light Duty.
 - E911 – Two Vacant E911 Dispatcher Positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Authorize Acceptance of NYS 2024 PSAP Operations Grant
- Approve Purchase of Radar Equipment and Modify 2025 Budget
- Resolution Recognizing Brian Henry's 28 Years of Dedicated Service to Tioga County

***Committee agreed to move these resolutions forward*

EXECUTIVE SESSION

Legislator Standinger made a motion, seconded by Legislator Roberts, to go into executive session at 3:09 PM to discuss Personnel Issues. In attendance was Legislators Flesher, Roberts, Standinger & Brown; Legislative Clerk Cathy Haskell; Legislative Chair Sauerbrey; County Administrator Jackson Bailey; and Director of Emergency Services Corinne Cornelius.

Legislator Standinger motioned to adjourn Executive Session at 3:59 PM, seconded by Legislator Roberts.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/08/25

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3021 Enhanced E911							
A3021 411400 Emergency Telephon	0	0	0	.00	.00	.00	.0%
A3021 411401 E911 Surcharge Upg	-640,000	0	-640,000	-14,438.06	.00	-625,561.94	2.3%*
A3021 520110 E911 Desk	0	0	0	.00	.00	.00	.0%
A3021 520130 E911 Equipment (Not	450,000	0	450,000	3,199.93	.00	446,800.07	.7%
A3021 540093 E911 Building Maint	0	0	0	.00	.00	.00	.0%
A3021 540140 E911 Contracting Se	45,000	0	45,000	44,374.64	625.36	.00	100.0%
A3021 540320 ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3021 540320 E911 Leased/Service	65,500	0	65,500	24,445.00	31,563.00	9,492.00	85.5%
A3410 Fire							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-365.00	.00	-4,635.00	7.3%*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	45,750	0	45,750	18,277.13	.00	27,472.87	40.0%
A3410 510050 All Other(On Call,	10,000	0	10,000	1,300.00	.00	8,700.00	13.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080 Clothing	500	0	500	.00	.00	500.00	.0%
A3410 520130 Equipment (Not Car	18,000	0	18,000	3,599.07	.00	14,400.93	20.0%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520190 Fire & Alarms Equi	400	0	400	43.08	.00	356.92	10.8%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	0	0	0	.00	.00	.00	.0%
A3410 520215 Personal Protectiv	8,000	6,875	14,875	3,874.61	.00	11,000.58	26.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 GIs	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540090 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	2,000	4,000	.00	.00	4,000.00	.0%
A3410 540140 Contracting Servic	8,000	-2,000	6,000	950.00	.00	5,050.00	15.8%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 540144 Ems Instructors	12,000	0	12,000	2,240.73	.00	9,759.27	18.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3410 540180 Dues	1,200	300	1,500	1,354.00	.00	146.00	90.3%
A3410 540220 Automobile Fuel	3,500	-100	3,400	505.59	.00	2,894.41	14.9%
A3410 540320 Leased/Service Equ	1,000	0	1,000	694.52	.00	305.48	69.5%
A3410 540320 ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	0	3,000	360.34	.00	2,639.66	12.0%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	3,000	-200	2,800	1,213.21	.00	1,586.79	43.3%
A3410 540410 Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	.00	.00	300.00	.0%
A3410 540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620 Software Expense	500	0	500	329.86	.00	170.14	66.0%
A3410 540630 Stationery Supplie	2,000	0	2,000	113.11	.00	1,886.89	5.7%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	1,043.84	.00	456.16	69.6%
A3410 540660 Telephone	2,000	0	2,000	24.98	.00	1,975.02	1.2%
A3410 540731 Training/State Req	250	0	250	.00	.00	250.00	.0%
A3410 540733 Training/All Other	2,500	0	2,500	1,084.79	.00	1,415.21	43.4%
A3410 581088 State Retirement F	27,207	0	27,207	7,051.86	.00	20,155.14	25.9%
A3410 583088 Social Security Fr	4,146	0	4,146	1,693.11	.00	2,452.89	40.8%
A3410 584088 Workers Compensati	8,365	0	8,365	2,665.55	.00	5,699.45	31.9%
A3410 584588 Life Insurance FRI	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	112	0	112	35.12	.00	76.88	31.4%
A3640 Emergency Mgmt Office							
A3640 427010 COV19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COV19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436374 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP24 Fed-Aid- Civi	0	0	0	-22,058.00	.00	22,058.00	100.0%
A3640 445100 COVID19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010 Full Time	150,414	0	150,414	51,475.05	.00	98,938.95	34.2%
A3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010 Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070 Car Maintenance	2,000	0	2,000	21.00	.00	1,979.00	1.1%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141 G's Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A3640 540220 Automobile Fuel	4,000	0	4,000	633.99	.00	3,366.01	15.8%
A3640 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360 COVID19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420 COVID19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540 Reimbursements	500	0	500	.00	.00	500.00	.0%
A3640 540560 Repairs	0	0	0	.00	.00	.00	.0%
A3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640 COVID19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660 Telephone	3,000	0	3,000	296.83	.00	2,703.17	9.9%
A3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088 State Retirement F	6,698	0	6,698	2,524.50	.00	4,173.50	37.7%
A3640 583088 Social Security Fr	13,056	0	13,056	3,309.79	.00	9,746.21	25.4%
A3640 584088 Workers Compensati	1,195	0	1,195	805.86	.00	389.14	67.4%
A3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588 Disability Insuran	68	0	68	39.96	.00	28.04	58.8%
A3640 586088 Health Insurance F	28,133	0	28,133	20,481.75	.00	7,651.25	72.8%
A3640 588988 Eap Fringe	16	0	16	10.62	.00	5.38	66.4%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2025 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	333,360	6,875	340,235	163,525.36	32,188.36	144,521.47	57.5%
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** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

AUTHORIZE SUBMISSION OF STATEWIDE
INTEROPERABLE COMMUNICATIONS
COMBINED 2024-2025
TARGETED GRANT APPLICATION
OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Homeland Security and Emergency Services has issued a Statewide Interoperable Communications Combined 2024-2025 Targeted Grant. The grant will be used for the maintenance and upgrading of the radio communications in the county and no local share is associated with said grant; and

WHEREAS: County Policy requires that permission be obtained prior to submitting said application; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the Statewide Interoperable Communications Combined 2024-2025 Targeted Grant application and authorizes the Chair of the Legislature to sign any and all grant related paperwork upon review by the County Attorney.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -25

MODIFY 2025 BUDGET AND TRANSFER FUNDS
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2025 budget and transfer funds between object of expenses; and

WHEREAS: Monies need to be transferred to cover the cost of accessories for the Prime Mover; therefore be it

RESOLVED: That the 2025 budget be modified and transfer of funds be made as follows:

FROM:

A3360.540140.SHS23	CONTRACTED SERVICES	\$12,000
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TO:

A3360.520130.SHS23	EQUIPMENT (NOT CAR)	\$12,000
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Financial:

Budget: Well within Budget - See attached spreadsheets.

Old Business:**Radio Project:**

Patriot has finished up the anchoring system for the tower in Richford. The Tower is anticipated to be constructed at the end of May.

Nichols permitting issues have been resolved. The cost to add the flashing lights to the tower is approximately \$64,000. This will be added to a subsequent change order, and they are working to ensure that the specs are met as the tower and components ship.

All equipment was moved out of the warehouse to alternate secure locations. We have ended our lease with Weitsman's.

We received the information for the Carmichael and Popple failed structural assessments. Carmichael appeared standard, however, Popple was an exorbitant cost. Consultant Yoder is working to explore other options to hopefully reduce the cost.

Fleet mapping and talk-group committee meetings have been taking place to begin designing the channel layout for the new system.

Frank Yoder has been catching up to speed as the consultant. He has continued to make great headway on the project, including contact information for the existing Spencer Tower site.

The jail is staying on their stand-alone system. Their radios have been failing and new ones were purchased. They will be operational in the next few weeks.

Corinne attended the Communications Symposium. There was lots of good information presented, including radio security and state updates.

CAD Project:

Another EMS agency has joined the CAD system and mapping.

EMS:

The Spring EMT class is still in progress.

We will be reposting the Assistant Coordinator position that oversees EMS courses, after some revisions are made.

Emergency Management:

The office is preparing for the Open House on May 17th, from 10-2. Weather permitting, the Lifenet Helicopter will be on site, and we have already gotten many table requests for different resources.

Focusing on closing out some existing grants, especially with the uncertain future of some of the programs.

The two "new" tahoes have been outfitted with lettering and all radios and lights. These vehicles are now response ready.

Threat Assessment Team:

The team has continued to meet regularly and either hear potential cases or have trainings to further the understanding and skills of the team.

We are currently working with the NYS DHSES DTPU to work toward the plan update that is due June 1st, 2025.

Tioga is hosting the TERC class May 13-15th. Corinne will assist with the instruction.

The reporting app has been moving along in production.

Fire:

Departments continue to be very busy. There is a state-wide burn ban in place until May 16th.

New Business:

None.

Personnel:

None.

Resolutions:

E15- Authorize Submission of Statewide Interop Comm Grant.

E17- Modify 2025 Budget and Transfer Funds



TIOGA COUNTY OFFICE OF EMERGENCY SERVICES

OPEN HOUSE

**COME SEE WHAT THE OFFICE DOES
AND OTHER RESOURCES AVAILABLE**

- ✔ Department Apparatus/ Special teams
- ✔ LifeNet Helicopter (weather permitting)
- ✔ Product/Equipment Vendors
- ✔ Food Trucks will be on site to purchase refreshments!



MAY 17TH, 2025 | 10 AM-2PM
PUBLIC SAFETY BUILDING
103 CORPORATE DRIVE
OWEGO NY

**FOR QUESTIONS OR TO RESERVE
SPACE TO SHARE**

☎ 607-687-8466
🌐 corneliusc@tiogacountyny.gov

